

ST. JOSEPH'S EVENING COLLEGE (AUTONOMOUS)
II SEMESTER BBA EXAMINATIONS APRIL 2018

CORPORATE ADMINISTRATION

Duration: 2.5 Hours

Max. Marks: 70

SECTION - A

I) Answer any TEN of the following questions. (10x3=30)

1. What is Articles of Association?
2. What is Privatization?
3. What is winding up of a company?
4. Define meeting.
5. Give the meaning of a motion.
6. Write any three types of debentures.
7. What do you mean by Listing of Shares?
8. What is Prospectus? Mention its objectives.
9. 'A company secretary is known as the face of the organization.' - Briefly justify.
10. Write any two merits of equity shares?
11. What is quorum?
12. Expand AGM, EGM, and KMP.

SECTION - B

II) Answer any FOUR of the following questions. (4x5=20)

13. Briefly explain the Essentials of a Valid Meeting.
14. Distinguish between shares and debentures.
15. What is Resolution? Briefly explain the different types of resolutions.
16. Explain the functions of Promoters.
17. Explain the different modes of winding up of a joint stock company.
18. Write any five contents of Articles of Association.

SECTION - C

III) Answer any TWO of the following questions. (2x10=20)

19. Discuss the powers and duties of a company secretary.
20. What is extraordinary general body meeting? Explain the objectives and provisions of holding Extraordinary General Body Meeting?
21. Briefly explain merits and demerits of shares.
22. What is memorandum of association? Explain its clauses.