

LETTER OF UNDERTAKING

STUDENTS ACADEMIC AND ATTENDANCE DATA FOR THE ODD SEMESTER TILL AUG 2019			
NAME:	REG. NO:	CLASS:	
SUBJECTS	MARKS OF SUBJECTS	ATTENDANCE %	SUBJECT TEACHER SIGNATURE

I am aware that my attendance is below the prescribed 75%. Therefore, I promise to regularly attend and make-up my attendance percentage. In case, if I am unable to get required 75% attendance, the College can withhold my hall ticket. I will also assure that my academic performance will improved during subsequent tests/Examination.

I will attend the mentoring session without fail along with my parent/guardian on Friday 30 August, 2019 from 2:30 pm onwards

NOTE: To be compulsorily filled by students who have failed in 2 or more subjects and students with less than 75% of attendance in 1 or more subjects. This letter of Undertaking has to be signed by the students, subject teachers and parents/guardian. Filled undertaking form to be submitted to the mentors on or before Thursday 29 August, 2019

Signature of Student	
Signature of parent with phone Number	